



UPLANDS MANOR PRIMARY SCHOOL

Headteacher: Mrs R. Keen

Addenbrooke Road, Smethwick, West Midlands, B67 6HT

Email: headteacher@uplandsmanor.sandwell.sch.uk

Website: uplandsmanor.sch.life

Telephone: 0121 558 1602

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Dear Parents & Carers,

Unfortunately, Mrs Marshall is unwell and will not be in work until at least October half term.

I am pleased to let you know that Miss Simpson will teach in 1OM while Mrs Marshall is absent and work alongside Mrs Ockford and the Year 1 team. Miss Simpson is a long-term member of the Uplands teaching team and we are pleased that she will offer consistency for the pupils.

Thank you for your understanding in this matter.

Yours faithfully

Mrs R Keen
Headteacher